Rancho Santa Fe Association
Board of Directors
Minutes of Regular Meeting
June 11, 2019

Present

A. Board Members:
Ken Markstein, President
Janet Danola, Treasurer
Steve Dunn, Director
Mike Gallagher, Director
Sharon Ruhnau, Director
Rick Sapp, Director

B. Others Present:
Christy Whalen, Manager
Seth Goldman, Chief Financial Officer
Arnold Keene, Assistant Manager
Brooke Nichols, Executive Assistant

1. Call to Order
President Markstein called the meeting to order at 9:36 am at the RSF Golf Club.

2. 2019 Election

A. Introduction of Inspector of Elections
Ms. Whalen introduced Bruce Bishop, appointed Inspector of Elections.

B. Overview of Ballot Tabulation Process
Mr. Bishop reviewed the ballot tabulation process and began the ballot count.

3. Member Input
Two members shared input.

4. Actions Taken in Executive Sessions on May 9, 2019; May 30, 2019, and June 11, 2019
Treasurer Danola disclosed that legal, contractual, disciplinary, and personnel matters were discussed in Executive Session held on May 9, 2019. On May 30, 2019, personnel, legal, and contractual matters were discussed in Executive Session. The Board discussed legal, personnel, and contractual matters in Executive Session on June 11, 2019.

5. Consent Agenda Items

A. Minutes of May 9, 2019

B. Temporary Construction Site Sign – 15658 El Camino Real

C. Davis-Stirling Act Compliance

  i. Ratification: Section 5500 – Review of Financial Statements and Accounts

D. 401(k) Audit

Director Sapp moved to approve the consent agenda items. Director Ruhnau seconded the motion.
The motion passed 5/0, with President Markstein abstaining.

6. **San Diego Coastal Commission – Local Coastal Program**
   Peter Eichar, Planning Manager for the County of San Diego Coastal Program, presented the Local Coastal Program Implementation Plan. Upon Coastal Commission certification, the County of San Diego would assume responsibility for issuing coastal development plans.

7. **Golf Club Items**
   A. **Expenditure Request – Dining Room Banquet Tables**
      Golf Club General Manager Shupe presented the expenditure request for dining room banquet tables. Director Dunn moved to approve the expenditure. Director Sapp seconded the motion.
      The motion passed 6/0.
   B. **Golf Club Update**
      Golf Club President Weber presented an update on the state of the Golf Club.

8. **Cost Sharing Agreement**
   Director Sapp introduced the item as the Joint Committee's product for the Association's role in operational support and renovations and upgrades to the Ranch Clubhouse. Members shared input. Board discussion ensued. Director Gallagher moved to approve the agreement with an amendment to Paragraph 2, Section A that best efforts should be taken to ensure that a minimum of two non-Golf Club members are represented in cost sharing discussions. Director Dunn seconded the motion.
   The motion passed 6/0.

President Markstein adjourned the meeting for a break at 10:53 am.
The meeting reconvened at 11:05 am.

9. **Ratification of Agreement for IT Managed Services**
   Mr. Goldman provided information on Connetic, the proposed IT management vendor. The Board had reviewed the Connetic contract in Executive Session. Director Sapp moved to ratify the approval of the Connetic contract for IT managed services. Treasurer Danola seconded the motion.
   The motion passed 6/0.

10. **Opening Money Market Account at First Citizens Bank**
    Treasurer Danola moved to approve the opening of a money market account at First Citizens Bank. Director Ruhnau seconded the motion.
    The motion passed 6/0.

11. **Resolution 2019-107: Section 5502 – Transfers**
    Treasurer Danola moved to approve Resolution 2019-107: Section 5502 – Transfers. Director Sapp seconded the motion.
    The motion passed 6/0.

12. **Committee Appointments**
    A. **Covenant Design Review Committee (CDRC)**

Director Dunn presented Earl Eastman and Jack Queen as recommendations to fill the vacancy on the CDRC. President Markstein appointed Jack Queen to fill the remaining term for the vacant seat on the CDRC.

B. Forest Health & Preservation Committee (FHPC)
Director Gallagher moved to appoint Claudia Richter, Marina Pastor, Anthony Alario, and Kent Lemarié to the FHPC. Director Sapp seconded the motion.
The motion passed 6/0.

C. Audit / Finance Committee
Director Sapp moved to appoint Ted Butz and Janet Danola to the Audit / Finance Committee. Director Dunn seconded the motion.
The motion passed 5/0, with Treasurer Danola abstaining.

D. Ad-Hoc Committee on Water Rates
Treasurer Danola moved to appoint Frank Creede, Rory Kendall, Bill Brammer, Steve Dunn, Mike Gallagher, Bob Pace, and Rick Sapp to the Ad-Hoc Committee on Water Rates. President Markstein seconded the motion.
The motion passed 6/0.

E. Technology Committee
Director Sapp requested to recommend Technology Committee appointments at a later date.

13. Discussions on Fences and Setbacks
Director Ruhnau introduced the item as an issue regarding whether an owner must be in agreement with an adjoining neighbor to install a fence within five feet of the property line of that neighbor. The Board directed staff to prepare a resolution stating that Paragraph 141 of the protective covenant requires approval of a neighbor if a new fence is to be installed within five feet of the property line. Director Ruhnau moved to proceed with preparation of the resolution regarding fences and setbacks. Director Sapp seconded the motion. Discussion ensued.
The motion passed 5/1.

14. Election Results
President Markstein read the results of the bylaw amendment vote and the Board of Directors election vote.

<u>Bylaw amendment vote</u>
YES: 734
NO: 215

<u>Board of Directors election vote</u>
Bill Weber: 750
Bill Strong: 690
Laurel Lemarié: 668

The meeting adjourned at 11:43 am

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Ken Markstein, President

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Christy Whalen, Manager and Secretary